

The following hygiene and safety protocols are established for the well - being of the ACS Athens community. These protocols are subject to change based on the Greek Government directives and/or ACS Athens Board of Trustees Designee - The ACS Athens President, or designees.

https://www.acs.gr/return_to_school_hygiene/

LIST OF ESTABLISHED HYGIENE AND SAFETY PROTOCOLS:

- Maintain a safe distance (1.5 meters) from anyone and others
- Wear a protective face mask in enclosed spaces and public settings when other social distancing measures are difficult to maintain
- Avoid close contact with people
- Don't touch your eyes, nose, or mouth
- Cover your nose and mouth with your bent elbow or a tissue when you cough or sneeze; then throw tissue in the trash bin
- Clean and disinfect frequently touched surfaces and objects in the classroom
- Do not share personal items, such as pencils, pens, computers, and other materials
- Avoid gatherings in crowded open spaces; always respect social distancing
- Treat the Pandemic/Health situations with respect and follow the rules

THE DO'S OF WEARING A FACE MASK:

- Wear a mask in ALL enclosed spaces and outdoors areas where the appropriate distance of 1.5 meters can't be kept
- Wear a mask that does not feel loose on your face
- ALWAYS wear a clean and damage-free mask
- Keep your mask in a clean bag before wearing it
- Place your mask in the bag and make sure that you hold it from the elastic band
- Place each mask in separate bags
- Have at least 2 face masks with you during school (in separate bags)
- Remove the mask from your face by simultaneously pulling both rubber bands
- Rub your hands with hand sanitizer after removing the face mask
- In case you want to remove the mask for a short period of time, please remove the mask as described above; hold the mask from the elastic bands, fold it inwards and place it in your bag.
- The cloth face coverings must be washed everyday
- The single use masks (surgical masks) must be disposed after every use
- The cloth mask should have at least two layers and be washed in a high temperature (60°C) and when it's dry, it needs to be ironed well and placed in a clean bag.
- FACE MASK IS MY MOST PERSONAL ITEM

Tip Use bags bigger than the masks to make things easier. Zip lock bags are a handy solution.

THE DON'TS OF WEARING A FACE MASK

- DO NOT remove your face mask when you are in enclosed spaces or outdoor spaces where the appropriate distance of 1.5 meters can't be kept. These are the situations where the protection of a face mask is essential.
- DO NOT remove your mask when you are speaking with someone. When we talk, small droplets are released in the air; wearing a mask properly can stop these droplets from being transmitted to another person.
- DO NOT touch the front part of the mask. The mask holds the droplets that can transmit the virus; if you touch the front part of the mask the virus may be transmitted on your hands and subsequently contaminate your face or any other surface you may touch.
- DO NOT let the mask fall down from your nose. In case the mask drops, and you want to fix it, press the metallic strip and adjust the elastic bands into a more suitable position. Use hand sanitizer before and after fixing your mask.
- DO NOT wear your mask on your chin, the nose and mouth MUST be covered at all times. Doing so, the protection of wearing a mask is nullified, while the outer surface of the mask is also getting too close to your mouth and gets moist. Additionally, your hands and face will be contaminated when attempting to raise it again.
- DO NOT wear wet masks. Wet masks can cause trouble breathing and offers zero protection
- DO NOT wear a mask that hasn't been cleaned thoroughly, or that is soiled, torn, saturated, damaged or has any distortions in shape or form. Dirty masks are very dangerous, and they do not protect you while a damaged mask besides the zero protection gives a false sense of security.
- DO NOT share masks with ANYONE no matter how close you are with that person. Do not leave your mask exposed to areas where another person might touch it. Sharing or exchanging masks is not permitted. If this happens, it means that you are sharing the germs with that other person. Immediately replace the mask with a new one.
- DO NOT leave your mask on surfaces (i.e. chairs, desks, tables, etc.). The mask gets contaminated and at the same time contaminates the surfaces.
- DO NOT use the same bag for different masks, each mask should be in a different bag. Germs from dirty masks will infect the bag, as they can survive for many hours and as a result they can infect the clean mask if you place it in the same bag.
- DO NOT neglect to continue taking other preventive measures, including staying 1.5 meters away from others, paying attention to where your hands are, and washing your hands often.

ACS Athens Middle School and Academy Health-Related Behavior Addendum to the 2020-21 Handbook (effective Feb. 15, 2021)

Possible consequences of NOT following set protocols are listed below. This list is not inclusive of every possible situation that could result in student reprimand/consequence.

Level 1

- Improper mask wearing indoors, outdoors or the bus
- Not adhering to social distancing protocols

- Bringing sports equipment from home
- Not adhering to the cleaning/ sharing of supplies protocols

Level 2

2nd occurrence of any of the above, or the following:

- Skipping class without permission (contract tracing compromised intentionally).

Level 3

Additional occurrence of any of the above, or the following:

- Intentionally attempting to spread a communicable disease through joke or other.

Restorative Consequences and Safety Measures

Level 1

- Notification of parents regarding the safety concerns during Health/COVID protocol
- Student Conference with School Citizenship Coordinator (SCC) - logical consequences such as Assisting the PE Department with sanitizing sports equipment.

Level 2

- Notification of parents regarding the safety concerns during Health/COVID protocol
- Student and Parent warned that with next consequences the student will be required to remain at home for virtual learning.
- Student Conference with SCC
- Students conference with counselor about the seriousness of Health/COVID protocol
- Essay on communicable diseases as possible reparation

Level 3

- Notification of parents
- The student remains at home to study virtually for a minimum of one week or for a time decided by the administration